



Spreadsheet Matching



In this activity, you will review spreadsheet terminology. Write the letter of the correct term next to each definition.

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| 1. _____ Labeled with letters within a spreadsheet; intersects with rows | a. Cell reference |
| 2. _____ Provides assistance to users regarding how to use a spreadsheet program | b. Row |
| 3. _____ Combining two or more cells together to form one larger cell | c. Formula bar |
| 4. _____ Refers to a group of cells within a spreadsheet | d. Column |
| 5. _____ A document that arranges data in a series of columns and rows | e. Cell |
| 6. _____ Displays the name of a spreadsheet | f. Cell range |
| 7. _____ Individual rectangle within a spreadsheet | g. Merge |
| 8. _____ Labeled with numbers within a spreadsheet; intersects with columns | h. Spreadsheet |
| 9. _____ Location of a cell (for example, A3) | i. Help menu |
| 10. _____ Allows users to manually enter functions or formulas | j. Spreadsheet title |
| | k. Workbook |